

RESUME

Full Name : KAILAS DIGAMBAR MALI
Designation : Office Superintendent
Date of Birth : 22nd May 1965.
Mobile No. : 9028109185.
Email ID : kailasmali85@gmail.com.



EDUCATIONAL QUALIFICATIONS

S. N.	EDUCATION	PERCENTAGE	YEAR OF PASSING	SPECIALIZATION	GRADE
01	B.A.	58.00 %	1990	Politics	Second

COMPUTER PROFICIENCY

S. N.	EDUCATION	PERCENTAGE	YEAR OF PASSING
01	MSC-IT	65.00 %	2001

EXPERIENCE /EMPLOYMENT RECORD

S.N.	INSTITUTE	DESIGNATION	WORKING PERIOD
01	Government Polytechnic, Dhule.	Hamal	06/05/1985 to 07/11/1993
02	Government Polytechnic, Jalgaon.	Junior Clerk	08/11/1993 to 01/12/1994
03	Government Polytechnic, Dhule.	Junior Clerk	02/12/1994 to 22/06/2004
04	Government Polytechnic, Jalgaon.	Senior Clerk	23/06/2004 to 27/11/2008
05	Government Polytechnic, Dhule.	Senior Clerk	28/11/2008 to 20/08/2015
06	Government Polytechnic, Dhule.	Head Clerk	21/08/2015 to 31/05/2015
07	Government Polytechnic, Jalgaon.	Head Clerk	01/06/2015 to 31/05/2017
08	Government Polytechnic, Dhule.	Head Clerk	01/06/2017 to 31/08/2018
09	Government College Of Engineering, Jalgaon.	Office Superintendent	01/09/2018 to Till the date

TRAININGS ATTENDED

S.N.	Course/ Training Programme	Venue	PERIOD
01	Post Recruitment Training	Auranagabad	1996
02	Supervisory Training	Mumbai	1997
03	Office Automation	Auranagabad	1995